



KNOLLWOOD BAPTIST CHURCH 2024 MINISTRY PLAN

2024 Proposed Ministry Plan

Updated: November 6, 2023

| | Approved 2023 Plan | 2024 Proposed Plan | \$ Change | % Change |
|--------------------------------|-------------------------------|-------------------------------|------------------|-----------------|
| Income | | | | |
| Ministry Plan Receipts | \$ 1,595,000 | \$ 1,658,000 | \$ 63,000 | 3.9% |
| TTWS Support of Facility - Mai | 10,000 | 10,000 | | |
| Other Revenue & Facility Use | 30,000 | - | | |
| Fidelity & Foundation Income | 65,000 | 70,000 | | |
| Total Income | \$ 1,700,000 | \$ 1,738,000 | \$ 38,000 | 2.2% |

Expenses

| | Approved 2023 Plan | | 2024 Proposed Plan | \$ Change | % Change |
|----------------------------|-------------------------------|-------------|-------------------------------|-------------------|------------------|
| Missions | \$ 159,500 | 10% * | \$ 165,800 | | 10% |
| Personnel | 951,491 | 56% | 1,014,308 | | 56% |
| Facilities | 307,409 | 18% | 317,600 | | 18% |
| Ministries | 135,000 | 8% | 155,385 | | 9% |
| Office / Admin | 119,500 | 7% | 128,000 | | 7% |
| Major Maint/ Organ Reserve | 27,100 | 2% | 27,100 | | 1% |
| Total Expenses | \$ 1,700,000 | 101% | \$ 1,808,193 | \$ 108,193 | 6.4% 101% |
| Net Gain / (Loss) | 0 | | (70,193) | | |

* Missions plan equals 10% of ministry plan receipts.

| | <u>Approved 2023 Plan</u> | <u>2024 Proposed Plan</u> | <u>\$ Change</u> | <u>% Change</u> |
|------------------------------------|-------------------------------|-------------------------------|------------------|-----------------|
| Missions | | | | |
| Baptist Partners | | | | |
| Alliance of Baptists | \$ 4,000 | \$ 4,000 | | |
| American Baptist Churches | 4,600 | 4,600 | | |
| Amos Health & Hope | 4,600 | 4,600 | | |
| Baptist News Global | 1,000 | 1,000 | | |
| Baptist World Alliance | 4,500 | 4,500 | | |
| Baptist Joint Committee | 5,000 | 5,000 | | |
| Cooperative Baptist Fellowship | 9,200 | 9,200 | | |
| CBF North Carolina | 4,000 | 4,000 | | |
| NC Baptist Women in Ministry | 2,500 | 2,500 | | |
| Counseling | | | | |
| CareNet of the Triad | 3,500 | 3,500 | | |
| Trinity Center | 2,500 | 2,500 | | |
| Education & Empowerment | | | | |
| Bolton Partnership | 2,500 | 2,500 | | |
| Bolton Food Pantry | 5,000 | 5,000 | | |
| iCan House | 2,500 | 2,500 | | |
| Imprints | 2,000 | 2,000 | | |
| Love Out Loud | 1,500 | 1,500 | | |
| NC Council of Churches | 1,500 | 1,500 | | |
| Shepherd's Center | 1,000 | 1,000 | | |
| W-S Enrichment Center | 1,000 | 1,000 | | |
| Emergency Assistance | | | | |
| Battered Women's Shelter | 2,750 | 2,750 | | |
| Bethesda Center | 1,000 | 1,000 | | |
| City With Dwellings | 2,000 | 2,000 | | |
| Crisis Control Ministry | 9,200 | 9,200 | | |
| Habitat For Humanity | 2,500 | 2,500 | | |
| NC Baptist Men Disaster Relief | 2,500 | 2,500 | | |
| Samaritan Ministries | 3,500 | 3,500 | | |
| Second Harvest Food Bank | 5,000 | 5,000 | | |
| SECU House | 2,000 | 2,000 | | |
| World Relief, Triad | 1,000 | 1,000 | | |
| Rehab | | | | |
| Forsyth Jail & Prison Ministries | 5,500 | 5,500 | | |
| Theological Education | | | | |
| Wake Forest Divinity School | 9,200 | 9,200 | | |
| Other | | | | |
| Churchwide Mission Projects | 16,800 | 16,800 | | |
| Discretionary Funds | 34,150 | 40,450 | | |
| Total Missions | \$ 159,500 | \$ 165,800 | \$ 6,300 | 3.9% |

| | Approved 2023 | | 2024 Proposed | | |
|----------------------------------|---------------|----------------|---------------|------------------|-----------------------|
| | | Plan | Plan | \$ Change | % Change |
| Personnel | | | | | |
| Salaries | | | | | |
| Salaries / Housing Allowance | \$ | 753,533 | \$ | 789,424 | \$ 35,891 4.8% |
| Pastoral Ministry Expense | | 7,500 | | 7,500 | |
| Total Staff | \$ | 761,033 | \$ | 796,924 | \$ 35,891 4.7% |
| Professional Enrichment | | | | | |
| Senior Minister | \$ | 1,250 | \$ | 1,250 | |
| Faith Formation | | 1,250 | | 1,250 | |
| Minister Youth & Recreation | | 1,250 | | 1,250 | |
| Music Minister | | 1,250 | | 1,250 | |
| Children's Ministry Associate | | 1,250 | | 1,250 | |
| Music Ministry Associate | | 625 | | 625 | |
| Minister to Senior Adults | | 625 | | 625 | |
| Church Administrator | | 1,250 | | 1,250 | |
| Total Professional Enrichment | \$ | 8,750 | \$ | 8,750 | \$ - 0.0% |
| Other | | | | | |
| Contingency/Future Bonuses | \$ | 5,000 | \$ | 7,000 | 2,000 |
| Music Organist Substitute | | 1,000 | | 1,000 | - |
| Temp Office Help | | - | | - | - |
| Social Security | | 36,780 | | 35,607 | (1,173) |
| Retirement | | 43,929 | | 48,115 | 4,186 |
| Sound Tech | | - | | - | - |
| Christmas Bonuses | | 1,400 | | 3,900 | 2,500 |
| Group Insurances | | 71,449 | | 87,712 | 16,263 |
| Worker's Compensation | | 7,150 | | 7,300 | 150 |
| Contingency - Ministers & Office | | 4,500 | | 6,500 | 2,000 |
| Contingency Custodial | | 4,000 | | 4,000 | - |
| Staff Development | | 1,500 | | 1,500 | - |
| Sabbatical | | 5,000 | | 5,000 | - |
| Search Committee Expenses | | - | | 1,000 | 1,000 |
| Total Other | \$ | 181,708 | \$ | 208,634 | \$ 26,926 14.8% |
| Total Personnel | \$ | 951,491 | \$ | 1,014,308 | \$ 62,817 6.6% |

| Ministries | Approved 2023 | | 2024 Proposed | | | | |
|-------------------------------|---------------|----------------|---------------|----------------|-----------|---------------|--------------|
| | | Plan | Plan | \$ Change | % Change | | |
| Acolytes | \$ | - | \$ | - | \$ | - | |
| Advent Hospitality | | 1,500 | | 1,500 | | - | |
| All God's Children | | 1,000 | | 1,500 | | 500 | |
| Arts & Hearts | | 3,000 | | 3,700 | | 700 | |
| Audio Visual | | 1,500 | | 1,750 | | 250 | |
| Background Checks | | 750 | | 750 | | - | |
| Baptism Ministry Team | | 100 | | - | | (100) | |
| Child Care | | 3,000 | | 3,000 | | - | |
| Children's Ministry | | 20,000 | | 20,050 | | 50 | |
| Communion | | 750 | | 1,000 | | 250 | |
| Cub Scouts | | 1,500 | | 1,500 | | - | |
| Diaconate | | 350 | | 450 | | 100 | |
| Faith Formation | | 15,000 | | 18,600 | | 3,600 | |
| Flowers | | 850 | | 850 | | - | |
| Health & Wellness | | - | | 650 | | 650 | |
| History & Archives | | - | | - | | - | |
| Kitchen Expenses | | 4,500 | | 5,000 | | 500 | |
| Knollwood Cares | | - | | - | | - | |
| Library Media Center | | 600 | | 1,245 | | 645 | |
| New Member Integration | | - | | - | | - | |
| Special Events | | 2,000 | | 2,000 | | - | |
| Senior Adult Ministry | | 1,500 | | 1,840 | | 340 | |
| Sew & So's | | 200 | | 200 | | - | |
| Stewardship Development | | 800 | | 1,000 | | 200 | |
| Youth Ministry | | 12,000 | | 12,500 | | 500 | |
| Youth Food | | 2,000 | | 2,500 | | 500 | |
| Web Site/ Publicity | | 800 | | 500 | | (300) | |
| Congregational Food & Fellows | | 24,000 | | 35,000 | | 11,000 | |
| Wellness & Recreation | | 700 | | 700 | | - | |
| Women's Retreat | | 2,500 | | 3,500 | | 1,000 | |
| Worship & Music | | 34,100 | | 34,100 | | - | |
| Total Ministries | \$ | 135,000 | \$ | 155,385 | \$ | 20,385 | 15.1% |

| | <u>Approved 2023 Plan</u> | <u>2024 Proposed Plan \$ Change % Change</u> | | |
|------------------------------------|-------------------------------|--|------------------|-------------|
| Office Expenses | | | | |
| Computer Replacement | \$ 4,500 | \$ 4,500 | \$ - | |
| Payroll Processing Fees | 9,000 | 12,000 | 3,000 | |
| Accounting Service Expense | 32,000 | 32,000 | - | |
| Audit Expense | 9,000 | 12,500 | 3,500 | |
| Office Operating | 65,000 | 67,000 | 2,000 | |
| Total Office Expenses | \$ 119,500 | \$ 128,000 | \$ 8,500 | 7.1% |
| Facilities Expense | | | | |
| Electricity | \$ 74,000 | \$ 72,000 | \$ (2,000) | |
| Water / Storm Water | 9,000 | 9,000 | - | |
| Gas | 34,000 | 34,000 | - | |
| Cleaning Supplies | 3,822 | 3,600 | (222) | |
| Lawn Maintenance | 24,000 | 24,000 | - | |
| Memorial Garden Maintenance | 1,500 | 1,500 | - | |
| Telephone | 17,000 | 18,000 | 1,000 | |
| Repairs & Maintenance | 51,838 | 70,000 | 18,162 | |
| Property Insurance | 22,800 | 28,000 | 5,200 | |
| Transportation | 3,432 | 2,000 | (1,432) | |
| WCC Host | 10,517 | - | (10,517) | |
| Contract Maintenance | - | - | - | |
| Janitorial | 54,000 | 54,000 | - | |
| Pest Control | 1,500 | 1,500 | - | |
| Total Facilities Expense | \$ 307,409 | \$ 317,600 | \$ 10,191 | 3.3% |
| Major Maintenance Reserve | | | | |
| Maintenance Reserve | \$ 25,000 | \$ 25,000 | \$ - | |
| Organ Reserve | 2,100 | 2,100 | - | |
| Total Major Maintenance Res | \$ 27,100 | \$ 27,100 | \$ - | 0.0% |

| | <u>Approved 2023 Plan</u> | <u>2024 Proposed Plan \$ Change % Change</u> | | |
|---|-------------------------------|--|-------------------|--------------|
| Knollwood Baptist Church Preschool | | | | |
| 2024 Budget - <i>not</i> included in the overall Ministry Plan | | | | |
| Receipts | | | | |
| Tuition | \$ 397,125 | \$ 450,000 | | |
| Registration / Activity Fees | 19,000 | 18,000 | | |
| Lunch Bunch | | - | | |
| Summer Program | 21,558 | 82,000 | | |
| Total Receipts | \$ 437,683 | \$ 550,000 | \$ 112,317 | 25.7% |
| Disbursements | | | | |
| Salaries | \$ 362,998 | \$ 424,000 | \$ 61,002 | |
| Lunch Bunch | | | - | |
| Social Security | 29,000 | 35,000 | 6,000 | |
| Substitutes | 4,535 | 9,100 | 4,565 | |
| Activities | 600 | 310 | (290) | |
| Administrative | 10,250 | 5,100 | (5,150) | |
| Equipment & Supplies | 20,300 | 22,490 | 2,190 | |
| Summer Fun | - | 44,000 | 44,000 | |
| Camp Wooded Knoll | - | | - | |
| Maintenance to KBC | 10,000 | 10,000 | - | |
| Total Disbursements | \$ 437,683 | \$ 550,000 | \$ 112,317 | 25.7% |
| Net Gain / (Loss) | \$ - | | | |