

KNOLLWOOD BAPTIST CHURCH

Approved 2018 Ministry Plan

ACCOUNT NAME	Approved Ministry Plan 2017		Approved Ministry Plan 2018	
INCOME				
Receipts	1,456,908.68		1,456,633.00	
Other Revenue and Interest Earned	4,200.00		5,000.00	
TTWS Preschool - Shared Maintenance	10,000.00		10,000.00	
TOTAL INCOME	1,471,108.68		1,471,633.00	
 EXPENDITURES SUMMARY				
External Missions	145,680.00	10%	145,680.00	10%
Internal Missions				
A. Personnel Expenses	790,769.68	54%	813,312.00	55%
B. Organizational Expenses	146,877.00	10%	151,859.00	10%
C. Administrative Office Expenses	64,450.00	4%	64,450.00	4%
D. Facilities Expenses	271,332.00	18%	271,332.00	18%
E. Major Maintenance Reserve	48,000.00	3%	25,000.00	2%
F. Debt Retirement/Interest	0.00	0%	0.00	0%
G. Audit Expense	4,000.00	0%	0.00	0%
TOTAL EXPENDITURES	1,471,108.68		1,471,633.00	

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EXTERNAL MISSIONS - Mission Payments		
Baptist Affiliation Partners		
Alliance of Baptists	4,000.00	4,000.00
American Baptist Churches	9,200.00	9,200.00
Baptist News Global	1,000.00	1,000.00
Baptist World Alliance	1,000.00	1,000.00
Baptist Joint Committee	4,500.00	4,500.00
Cooperative Baptist Fellowship	5,000.00	5,000.00
CBF of North Carolina	9,200.00	9,200.00
NC Baptist Women in Ministry	4,000.00	4,000.00
NC Baptist Men Disaster Relief	2,500.00	2,500.00
Counseling		
CareNet of the Triad	2,500.00	2,500.00
Missionary Counseling service	3,500.00	3,500.00
Trinity Center	3,500.00	3,500.00
Education and Empowerment		
iCan House	3,500.00	3,500.00
Imprints	2,500.00	2,500.00
NC Council of Churches	2,000.00	2,000.00
W-S Enrichment Center	1,500.00	1,500.00
Emergency Assistance, Food, Housing		
Battered Women's Shelter	1,000.00	1,000.00
Bethesda Center	2,750.00	2,750.00
Bolton Food Ministry		2,050.00
City With Dwellings		2,050.00
Crisis Control Ministry	1,000.00	1,000.00
Habitat for Humanity	9,200.00	9,200.00
Samaritan Ministries	2,500.00	2,500.00
Second Harvest Food Bank	3,500.00	3,500.00
Rehabilitation		
Forsyth Jail & Prison Ministries	5,000.00	5,000.00
Theological Education		
Baptist Theological Seminary - Richmond VA	5,500.00	5,500.00
Wake Forest Divinity School	9,200.00	9,200.00
Other		
Aids Care Service	4,100.00	
Churchwide Mission Projects	16,800.00	16,800.00
Discretionary Funds	24,730.00	24,730.00
Shepherd's Center of Greater Winston Salem	1,000.00	1,000.00
Subtotal Mission Payments	145,680.00	145,680.00
TOTAL EXTERNAL MISSIONS	145,680.00	145,680.00

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PERSONNEL EXPENSES		
Administrative Salaries/Housing Allowance & Bonuses	635,833.68	641,639.00
TOTAL PERSONNEL SALARIES	<u>635,833.68</u>	<u>641,639.00</u>
PROFESSIONAL ENRICHMENT		
Senior Minister	1,000.00	1,000.00
Christian Formation & Education Minister	500.00	500.00
Minister with Youth & Community	1,000.00	1,000.00
Minister of Music	1,000.00	1,000.00
Minister with Senior Adults	500.00	500.00
Organist & Director of Handbells	500.00	500.00
Church Administrator	500.00	500.00
TOTAL PROFESSIONAL ENRICHMENT	<u>5,000.00</u>	<u>5,000.00</u>
OTHER PERSONNEL EXPENSES		
Pastoral Ministry Expenses (Travel, Hospitality, etc.)	4,500.00	4,500.00
Reserve for Future Bonuses	2,500.00	2,500.00
Music/Organist Substitutes	2,000.00	2,000.00
Social Security	23,904.00	24,621.00
Retirement	35,334.00	37,834.00
Christmas Bonuses	1,050.00	1,050.00
Group Insurances	68,248.00	81,768.00
Workers' Compensation	5,900.00	5,900.00
Contingency Personnel	2,000.00	2,000.00
Staff Development	1,500.00	1,500.00
Contingency Custodial	3,000.00	3,000.00
TOTAL OTHER PERSONNEL	<u>149,936.00</u>	<u>166,673.00</u>
A. TOTAL PERSONNEL EXPENSES	790,769.68	813,312.00

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ORGANIZATIONAL EXPENSES		
Adult Formation & Education	25,900.00	25,900.00
Arts Festival	2,200.00	3,000.00
Arts & Hearts		4,050.00
Agape	400.00	400.00
All God's Children	4,000.00	4,000.00
Audio Visual	650.00	650.00
Background Checks	300.00	300.00
Baptism Ministry Team	500.00	262.00
Child Care/Sitter Service	4,000.00	4,000.00
Children's Ministry	16,000.00	18,000.00
Church with a Difference	1,675.00	1,675.00
Communion	600.00	900.00
Organ Maintenance Fund	2,100.00	2,100.00
Cub Scouts		1,500.00
Diaconate	200.00	200.00
Flowers/Decorating	600.00	935.00
Health & Wellness	600.00	600.00
History and Archives	140.00	150.00
Kitchen Expenses	4,200.00	4,200.00
Knollwood Cares	500.00	500.00
Library/Media Center	1,102.00	1,102.00
New Member & Vistor Team	2,500.00	2,000.00
Senior Adult Ministry	1,500.00	1,500.00
Seed Money for Ministry Teams & Interest Groups	300.00	300.00
So & Sew's Interest Group	600.00	600.00
Special Events	2,250.00	2,500.00
Stewardship Development	2,500.00	2,500.00
Wednesday Night Fellowship	16,000.00	16,000.00
Website/Marketing/Publicity	19,510.00	14,510.00
Wellness & Recreation Ministry	1,600.00	2,000.00
Women's Retreat	2,000.00	2,200.00
Worship and Music	22,400.00	23,275.00
Youth Ministry (includes Sunday school materials)	8,850.00	8,850.00
Youth Food Budget	1,200.00	1,200.00
B. TOTAL ORGANIZATIONAL EXPENSES	146,877.00	151,859.00
 ADMINISTRATIVE OFFICE EXPENSES		
Computer Replacement	4,500.00	4,100.00
Payroll Processing	3,950.00	4,350.00
Office Operating Expenses	56,000.00	56,000.00
C. TOTAL ADMINISTRATIVE OFFICE EXPENSES	64,450.00	64,450.00

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FACILITIES EXPENSES		
Electricity	52,250.00	52,250.00
Water/Storm Water	6,500.00	6,500.00
Fuel Oil, Gas	24,500.00	24,500.00
Cleaning Supplies	5,500.00	5,500.00
Lawn Maintenance	19,200.00	19,200.00
Memorial Garden Maintenance	2,000.00	2,000.00
Telephone	11,500.00	11,500.00
Repairs & Maintenance	58,000.00	58,000.00
Insurance - All Property	20,000.00	20,000.00
Transportation	2,500.00	2,500.00
Janitorial	48,282.00	48,282.00
Contract Maintenance	20,000.00	20,000.00
Pest Control	1,100.00	1,100.00
D. TOTAL FACILITIES EXPENSES	271,332.00	271,332.00
Major Maintenance Reserve		
Major Maintenance Reserve	48,000.00	25,000.00
E. TOTAL MAJOR MAINTENANCE RESERVE	48,000.00	25,000.00
DEBT RETIREMENT		
Debt Retirement/Interest	0.00	0.00
F. TOTAL DEBT RETIREMENT	0.00	0.00
AUDIT EXPENSE		
Audit Expense	4,000.00	0.00
G. TOTAL AUDIT EXPENSE	4,000.00	0.00
TOTAL EXPENDITURES	1,471,108.68	1,471,633.00
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TTWS PRESCHOOL INCOME		
Tuition	326,305.00	
Registration / Activity Fee	21,550.00	
Lunch Bunch	20,000.00	
Summer Program	14,000.00	
TOTAL TTWS PRESCHOOL INCOME	381,855.00	
TTWS PRESCHOOL EXPENSES		
Equipment and Supplies	21,000.00	
Activities	3,600.00	
Administrative Expenses	29,957.00	
Shared Maintenance	10,000.00	

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Salaries	270,010.00	
Lunch Bunch Expense	10,000.00	
Social Security	27,828.00	
Substitute Teachers	9,460.00	
TOTAL TTWS PRESCHOOL EXPENSES	<u>381,855.00</u>	